



Job Title: Facility Assistant
Classification: Part-Time (hours vary per week)
Supervisor: Director of Operations
Compensation: TBD, commensurate with experience

Redeeming Grace Church's mission and vision is to go into our world with good news to make and equip growing disciples of Jesus Christ, and to be a community that exalts, displays, and declares the gospel of Jesus Christ for the glory of God.

Overview: Facility Assistants serve the church by assisting in the stewardship of the resources given to our church by God, providing a means of blessing our church and community and promoting the gospel through a hospitable and well-maintained facility.

Job Responsibilities:

- Set up and tear down before and after events at the church building as scheduled, including: stacking/unstacking chairs, tables, taking out trash, general bathroom cleanup, vacuuming, cleaning up, etc.
- As needed, open or close the building for events and interacting with event hosts and leaders
- Respond to inclement weather events
- Assist the Facilities Coordinator and Director of Operations on facilities-related projects

Job Requirements:

- Is a professing Christian
- Agree with RGC's [Statement of Faith](#), RGC's [Membership Commitment](#), and [Core Values](#)
- Consistent acceptance of and exercise of responsibility
- Ability to interact with and serve church members and guests at events in a professional, gracious, and helpful manner
- Ability to follow directions and know when to take initiative
- Extremely responsive and able to manage one's own time to indicate and commit to availability for events when scheduled
- Willing to work flexible hours
- Able to stand and/or walk for prolonged periods of time, lift items weighing up to 30 pounds, walk two flights of stairs, and have excellent motor skills

Preferred:

- Member or regular attendee of RGC
- Facility experience

To apply, please complete our [application form online](#).